

ENVIRONMENTAL HEALTH & SAFETY Academic Safety and Environmental Health

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Lab Safety Coordinators' Meeting

March 2, 2011

Present: Erin Whittey, Cole Tucker, Sally Ives, Gary Czupkiewicz, Marv Ellin, Sherrie Webb-Yagodzinski, Francis Caron, Barry Braun, Ruth Witkowsky, Al Rakouskas, Erika Hamilton, Young-Cheul Kim, Hilary Woodcock, Adrian Parsegian, Phyllis Berman, JonathanTominar-Lipari, Christine Rogers, Lara Kempf, Becky Lawlor, Judy LaDuc, Glenda Pons, Vince Chase, Betsy Blunt, Marc Dusza, Sondra Slesinski, Jim Field, Yung Morgan, Bob Laford and Don Robinson

Judy LaDuc announced that the meeting was "All About Training" and EHS is a tool to aid departments with compliance.

Yung Morgan explained the scope of the General Laboratory Safety Training and included Hazardous Waste Management, Right to Know, Fire Safety, and general chemical lab safety during her presentation.

Judy LaDuc briefly covered a list of agent specific Biosafety Trainings in addition to those that were listed on the training matrix that was circulated at the meeting.

Vince Chase offered a brief PowerPoint on Radiation Safety Training and discussed the resources available from the Radiation safety group.

Judy LaDuc briefly discussed the on-line Worker Protection Standard Training

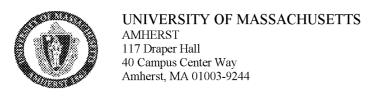
Bob Laford presented the OWL Training System: Frequently asked questions, Login issues, Managers vs. Student views and other topics as he had time. There was a discussion regarding a need for more support for the Lab Safety Coordinators when they send out reports stating training is out of date. A "Top Down" support of training effort was discussed.

Announcements:

The next coordinators' meeting will be held in Draper 102 on **April 6th** at 9:30.

Glenda Pons announced that CEMS is working on a program to add expiration dates to the database. This will allow Glenda to run reports to look for expiration dates on date-critical chemicals and pharmaceuticals. This will aid in compliance and reduce the risk of fines during inspections.

There was a discussion as to whether the training matrix that was handed out was clear regarding annual General Laboratory Safety Training. There was also



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discussion as to whether General Laboratory Safety Training was required annually at all. After the meeting the current training practices were reviewed by EH&S staff. General Laboratory Safety Training has been required annually and will continue to be so. The first General Laboratory Safety Training a person takes must be scheduled in a classroom space so that the individual benefits from a live instructor. Annually after that, the individual is required to take (in OWL) Laboratory Safety, Hazardous Waste Management, and Right to Know modules on-line.

Respectfully Submitted, Judy LaDuc, Biological Safety Services Manager

> Attached: Agenda Minutes Training Matrix

PowerPoint: Autoclave Training

PowerPoint: Biological Safety Training

PowerPoint: Biological Safety Cabinet Training

PowerPoint: Radiation Safety Training